

THE CENTRE FOR SEARCH RESEARCH

REPORT AND FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

Company Number

3421851

Charity Number

1064927

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THE CENTRE FOR SEARCH RESEARCH
REPORT AND FINANCIAL STATEMENTS
PERIOD ENDED 31st AUGUST 2018

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LEGAL AND ADMINISTRATIVE INFORMATION

PERIOD ENDED 31st AUGUST 2018

CONSTITUTION

The Centre for Search Research was incorporated in August 1997 as a private company limited by guarantee not having a share capital. It became a registered charity in October 1997.

TRUSTEES

The trustees serving during the year and since the year end were as follows:

| | |
|---------------|---|
| Chair | David Owen |
| Others | David Perkins, Peter Roberts, Carl Hamilton, Gordon Milward and Prof. Stephen Hughes |

Sir Humphry Wakefield, a former director and trustee, has been the patron since October 1999. The trustees are aware of their gender imbalance and are considering ways to resolve it.

| | |
|--------------------------------|---------------|
| SECRETARY AND TREASURER | David Perkins |
|--------------------------------|---------------|

| | |
|--------------------------|---|
| REGISTERED OFFICE | Office 10 Arch Enterprise Workspace Green Lane Ashington Northumberland NE63 0EE |
|--------------------------|---|

| | |
|-------------------|---|
| ACCOUNTANT | A Gurney, Chartered Accountant 4 West Terrace Seaton Sluice Northumberland NE26 4RE |
|-------------------|---|

| | |
|----------------|--|
| BANKERS | Barclays Bank Plc The South East Northumberland Group Northumbria House Cramlington Northumberland NE23 6QP |
|----------------|--|

THE CENTRE FOR SEARCH RESEARCH

REPORT OF THE TRUSTEES

PERIOD ENDED 31st AUGUST 2018

The trustees are pleased to present their report together with the financial statements of the Charity for the period ended 31st August 2018.

Legal and administration information is set out on page 1 of this report. The financial statements comply with current statutory requirements, and the Statements of Recommended Practice - Accounting and Reporting by Charities.

OBJECTS OF THE CHARITY

The purpose of The Centre for Search Research is to protect and preserve the lives of persons who are missing or endangered by accident or natural hazard by conducting research into all aspects of the techniques used for searching for such persons; to disseminate the useful results of such research; and to assist the voluntary and statutory emergency services in connection with such work.

ORGANISATION

The Trustees met six times during the financial year. These meetings took place in September and November 2017, together with January, March, May and July 2018.

REVIEW OF ACHIEVEMENTS TOWARDS MEETING THE CHARITY'S OBJECTIVES

The work done on behalf of the Charity towards meeting its objectives has been carried out by David Perkins, Peter Roberts and Carl Hamilton. All three have been long-standing members of a local mountain rescue team, and have considerable experience in mountain rescue. Their work has been voluntary and unpaid.

Object 1: to conduct research into all aspects of the techniques used for searching for missing persons

UK Missing Persons Behaviour Study: the procedure for collecting data about missing persons continues to operate as part of the national mountain rescue incident reporting system. By the end of August 2018 there were records relating to around 1800 UK missing person incidents in the system.

Using drones to search for missing persons: a conference to follow up the findings of Exercise Northumberland (May 2017) was held in December 2017, and was attended by representatives of organisations from UK and overseas. It highlighted the lack of research into the fundamentals of drone use. Subsequent meetings with members of Newcastle University departments helped to identify possible areas of joint research. This has the potential to become an important research topic.

Probability of Detection: a paper exploring the degree of uncertainty of field estimates was published on the Charity's website.

THE CENTRE FOR SEARCH RESEARCH

REPORT OF THE TRUSTEES - continued

PERIOD ENDED 31st AUGUST 2018

Object 2: to provide training for voluntary and statutory emergency services in respect of missing persons

Initial Response Incident Management: during the year four courses were taught to a total of 61 volunteers, with the Charity donating a total of £1,390 to subsidise their training. An updated version of the course workbook was produced and distributed on courses.

Field Search Skills: two courses were taught to a total of 48 volunteers, with subsidies provided by the Charity totalling £1,950.

Object 3: to publish materials to assist voluntary and statutory emergency services in respect of missing persons

App specification: a specification was written to allow users to access UK Missing Person statistics.

Glasgow School of Art: a project to represent the UK Missing Person Behaviour Statistics in a graphical form was put on hold through a lack of funding.

Object 4: to collect and disseminate information relating to searching for missing persons

The Centre for Search Research website: we continue to add documents to our website and use it to publicise our courses. A specification was produced for its redesign.

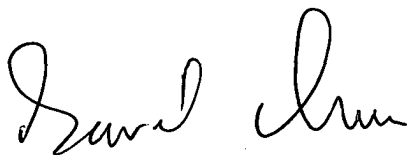
The International SAR Alliance website: the material that this holds is free to users, and continues to get visits from many countries.

Object 5: to cooperate with other organisations

We continue to have a good relationship with a number of organisations, in particular the Irish Coast Guard, Northumbria Police and SAR organisations in the UK and overseas, and have developed a new relationship with Newcastle University Business School.

SPECIAL EXEMPTIONS: these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

BY ORDER OF THE BOARD



DAVID OWEN
8th January 2019

THE CENTRE FOR SEARCH RESEARCH

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

The Companies Act 2006 requires the trustees to prepare financial statements that give a true and fair view of the state of the affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to :

select suitable accounting policies and apply them consistently

make judgements that are reasonable and prudent : and

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements

prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

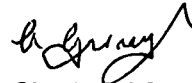
The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with statutory requirement. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ACCOUNTANT'S REPORT ON THE UNAUDITED ACCOUNTS TO THE TRUSTEES OF
THE CENTRE FOR SEARCH RESEARCH
FOR THE PURPOSE OF SECTION 477
OF THE COMPANIES ACT 2006**

As described on the balance sheet you are responsible for the preparation of the accounts for the period ended 31st August 2018 set out on pages 6 to 12 and you consider that the company is exempt both from an audit and a report under section 477 of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Date: 8th January 2019

A GURNEY



Chartered Accountant

THE CENTRE FOR SEARCH RESEARCH

STATEMENT OF FINANCIAL ACTIVITIES

PERIOD ENDED 31st AUGUST 2018

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2017 £ | Total 2016 £ |
|--|-------|----------------------------|--------------------------|--------------------|--------------------|
| Incoming resources | | | | | |
| Activities for generating funds | | | | | |
| Commercial Activities | 3 | 13,778 | 0 | 13,778 | 12,104 |
| Fund raising and donations | | 0 | 0 | 0 | 5625 |
| Interest | | 41 | 0 | 41 | 10 |
| Other | | 0 | 0 | 0 | 0 |
| Total incoming resources available for charitable application | | 13,819 | 0 | 13,819 | 17,739 |
| Less cost of generating funds | | | | | |
| Commercial Activities | 4 | 15,238 | 0 | 15,238 | 13,587 |
| Less: capital expenditure | 5 | 0 | 0 | 0 | 0 |
| Net incoming resources available for charitable application | | -1,419 | 0 | -1,419 | 4,152 |
| Charitable expenditure | | | | | |
| Donations - Volunteer Subsidies | | 3,340 | 0 | 3,340 | 1,920 |
| Donations - Other | | 0 | 0 | 0 | 1,255 |
| Field Trial Costs | | 0 | 0 | 0 | 3,339 |
| Frank Parker Fund Expenses | | 0 | 0 | 0 | 5,942 |
| Total charitable expenditure | | 3,340 | 0 | 3,340 | 12,456 |
| Movement in total funds for the period | | -4,759 | 0 | -4,759 | -8,304 |
| Total funds brought forward | | 44,519 | 0 | 44,519 | 52,823 |
| Total funds carried forward | | 39,760 | 0 | 39,760 | 44,519 |

All amounts relate to continuing operations.

The charity has no recognised gains or losses other than the surplus for the year.

THE CENTRE FOR SEARCH RESEARCH

BALANCE SHEET

AS AT 31st AUGUST 2018

| | Notes | 2018 £ | 2018 £ | 2017 £ | 2017 £ |
|--|-------|---------------|---------------|---------------|---------------|
| FIXED ASSETS | | | | | |
| Tangible Assets | 5 | | 172 | | 414 |
| CURRENT ASSETS | | | | | |
| Debtors and prepayments | 6 | 4,015 | | 4,626 | |
| Cash at Bank and in hand | | <u>39,256</u> | | <u>40,019</u> | |
| | | 43,271 | | 44,645 | |
| CREDITORS | | | | | |
| Amounts falling due within one year | 7 | <u>3,683</u> | | <u>540</u> | |
| NET CURRENT ASSETS | | | 39,588 | | 44,105 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | <u>39,760</u> | | <u>44,519</u> |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 7 | | 0 | | 0 |
| NET ASSETS | | | <u>39,760</u> | | <u>44,519</u> |
| TOTAL FUNDS | 8 | | <u>39,760</u> | | <u>44,519</u> |

For the period ended 31st August 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476.

The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the board of trustees on 8th January 2019

David Owen



trustee

THE CENTRE FOR SEARCH RESEARCH

NOTES TO FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

1 ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP FRS 102) and also applicable accounting standards.

The following accounting policies have been used consistently in dealing with items which are considered material to the company's affairs.

The company has taken advantage of the exemption from preparing a cashflow statement conferred by Financial Reporting Standard No 1 on the grounds that it qualifies as a small company under the Companies Act 2006.

The financial statements set out on pages 6 to 12 are prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (Effective January 2015)

The following accounting policies have been used consistently in dealing with items which are considered material to the company's affairs.

(a) Incoming resources

Income from donations are included in incoming resources in the period in which the monies have been received.

(b) Commercial trading activities

Income from commercial activities is included in the period in which the Centre is entitled to receive the income

(c) Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:

when donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions of use have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in restricted funds when receivable.

THE CENTRE FOR SEARCH RESEARCH

NOTES TO FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

(d) Interest receivable

Interest is included when receivable by the charity.

(e) Resources expended

Resources expended are included in the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories.

(f) Fixed Assets

Tangible fixed assets are written off over their estimated useful lives on a straight-line basis at the following rates:

| | |
|-----------|---------------|
| Equipment | 20% per annum |
|-----------|---------------|

(g) Fund Accounting

Funds held by the charity are either :

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 LEGAL STATUS OF CHARITY

The charity was established in 1997 and is registered under charity number 1064927.

THE CENTRE FOR SEARCH RESEARCH

NOTES TO FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

3 COMMERCIAL TRADING ACTIVITIES

These constitute the organisation of training courses and conferences carried out by the Centre, the results of which can be summarised as follows :

| | 2018 | 2017 |
|--------------------------|---------------|---------------|
| | £ | £ |
| Income | 13,778 | 12,104 |
| Less : Operational costs | 15,238 | 13,738 |
| Operating Loss | <u>-1,460</u> | <u>-1,634</u> |

4 COSTS OF OPERATION OF COURSES

| Operational costs comprised: | 2018 | 2017 |
|---------------------------------|---------------|---------------|
| | £ | £ |
| Accommodation Costs | 3,771 | 4,286 |
| Advertising | 150 | 150 |
| Office costs | 3,325 | 3,343 |
| Travel and accommodation | 5,691 | 3,841 |
| Administrative and sundry costs | 1,519 | 1,164 |
| Accountancy | 540 | 540 |
| Depreciation | 242 | 414 |
| | <u>15,238</u> | <u>13,738</u> |

THE CENTRE FOR SEARCH RESEARCH

NOTES TO FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

5 FIXED ASSETS - TANGIBLE

The movement on these accounts during the period was as follows:

| | Equipment | Total |
|---------------------------------|------------------|---------------|
| Cost or valuation | £ | £ |
| At 1st September 2017 | 19,225 | 19,225 |
| Additions | 0 | 0 |
| Grants Received | 0 | 0 |
| Disposals | 0 | 0 |
| | <hr/> | <hr/> |
| At 31st August 2018 | 19,225 | 19,225 |
| | <hr/> | <hr/> |
| Accumulated depreciation | | |
| At 1st September 2017 | 18,811 | 18,811 |
| Additions | 242 | 242 |
| Disposals | 0 | 0 |
| | <hr/> | <hr/> |
| At 31st August 2018 | 19,053 | 19,053 |
| | <hr/> | <hr/> |
| Net book amount | | |
| At 31st August 2018 | 172 | 172 |
| | <hr/> | <hr/> |
| At 31st August 2017 | 414 | 414 |
| | <hr/> | <hr/> |

6 DEBTORS

| Debtors comprised: | 2018 | 2017 |
|---------------------|--------------|--------------|
| | £ | £ |
| Payments in advance | 0 | 162 |
| Other debtors | 4,015 | 4,464 |
| | <hr/> | <hr/> |
| | 4,015 | 4,626 |
| | <hr/> | <hr/> |

7 CREDITORS

| | Amounts due | | Amounts | |
|------------------------------|------------------------|-------------|---------------------------|-------------|
| | within one year | | due after one year | |
| Creditors comprised: | 2018 | 2017 | 2018 | 2016 |
| | £ | £ | £ | £ |
| Payments received in advance | 200 | 0 | 0 | 0 |
| Other creditors | 3,483 | 540 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| | 3,683 | 540 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> | <hr/> |

THE CENTRE FOR SEARCH RESEARCH

NOTES TO FINANCIAL STATEMENTS

PERIOD ENDED 31st AUGUST 2018

| 8 | MOVEMENT IN FUNDS | 2017 | Incoming Resources | Outgoing Resources | 2018 |
|----------|--------------------------|---------------|---------------------------|---------------------------|---------------|
| | | £ | £ | £ | £ |
| | Restricted funds | 0 | 0 | 0 | 0 |
| | General funds | 44,519 | 13,819 | 18,578 | 39,760 |
| | | <u>44,519</u> | <u>13,819</u> | <u>18,578</u> | <u>39,760</u> |

9 POST BALANCE SHEET EVENTS

There were no post balance sheet events requiring disclosure

10 CAPITAL COMMITMENTS

Amounts contracted for but not provided in the accounts

| 2018 | 2017 |
|-------------|-------------|
| £ | £ |
| <u>nil</u> | <u>nil</u> |

11 CONTINGENT LIABILITIES

There were no contingent liabilities requiring disclosure